



**WEDDING / FUNCTION AGREEMENT**  
**between**  
**Avianto Pty. (Ltd)**  
**and**

**(Full names)**

**On this ..... day of .....20..**

Please initial each page, complete details on this page and return the entire document back to Avianto by fax on (011) 668-3060, email: [info@avianto.co.za](mailto:info@avianto.co.za) or hand it to a coordinator, together with proof of payment.

The customer / authorised representative of the Customer, by his/her signature hereto, hereby confirms that he/she is duly authorised, in the information supplied above is true and correct. The Customer confirms that he/she has read and understood the general terms and conditions and hereby agrees to abide by the terms and conditions as set out in the Avianto General Terms and Conditions Document as referenced below and hereby binds himself/herself in their personal capacity as surety for all monies owing, arising from this agreement. He/she further confirm that it was explained to him/her that he/she is entitled to have this document translated into a language of his/her choice at his/her expense.

**PERSONAL PARTICULARS**

<b>Bride Name :</b>	<b>Groom Name :</b>
<b>Bride ID :</b>	<b>Groom ID :</b>

**ADDITIONAL INFORMATION**

<b>Tel. No. Work :</b>	<b>Cell :</b>
<b>Fax No. :</b>	<b>E-mail :</b>
<b>Physical Address (chosen domiciliu citandi et executandi) :</b>	
<b>Postal Address :</b>	

**OUTSIDE CATERER'S PARTICULARS**

<b>Company Name :</b>
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**ADDITIONAL INFORMATION**

<b>Tel. No. Work :</b>	<b>Cell :</b>
<b>Fax No. :</b>	<b>E-mail :</b>
<b>Physical Address (chosen domiciliu citandi et executandi) :</b>	
<b>Postal Address :</b>	



**EVENT / WEDDING PARTICULARS**

<b>Date of Function :</b>		<b>Day of the Week :</b>	
<b>Function Room/Venue Booked :</b>		<b>Function Type :</b>	
<b>Additional Notes</b>			

**BANKING DETAILS**

Avianto PTY (Ltd)  
 Standard Bank - Northcliff  
 Account number – 200 547 666  
 Branch number – 006 305  
 Should you deposit money directly into our account, please use your booking code as the reference.

Your booking will be confirmed on receipt of the signed contract and payment.



## GENERAL TERMS AND CONDITIONS

Outside Catering refers to all food being brought on to the premises. Avianto will only accommodate Outside Catering when food cannot be prepared by Avianto due to religious reasons. The person or company that is responsible for the preparation and/or cooking of the food will be referred to as the Caterer.

**A refundable deposit of R1000.00 will be charged to the Clients account.** This amount will be refunded to the client after the kitchen has been checked for cleanliness and damages.

Should there be any damage to Avianto equipment or property a fee will be deducted from the deposit. Avianto reserves the right to charge the Client a cleaning fee should the Caterer fail to leave the premises in an acceptable condition.

We would like to recommend that the Client requests the presence of their Caterer at their Final Meeting.

- Food must arrive at Avianto cooked and prepared.
- A choice of designated areas will be provided for reheating, serving and clearing of food.
- A section of the kitchen, including tables and stoves, will be available at a charge of R 1 000-00.
- A designated area outside the kitchen will be provided. The Caterer will have to provide stoves. No open fires will be allowed.
- No reheating of food will be allowed outside the designated area set up by Avianto.
- The Venue Hire paid by the client does not give the Client or the Caterer exclusive access to Avianto's Kitchen.
- The Caterer needs to supply all of their own kitchen utensils (knives and cutting boards), serving equipment (platters, shaving dishes and serving spoons) and any other necessary equipment.
- Before the scheduled start of the function the Caterer must brief Avianto's Function Manager on the menu, as well as the order in which the menu will be served.
- The Caterer must ensure that he/she has enough staff to accommodate needs and requirements on the day. Avianto's staff will not be available to assist.
- The Caterer will not have access to Avianto's scullery and will be asked to remove all equipment to be cleaned off site.
- Avianto reserves the right to search all caterers before leaving the premises.

### **RISK/LOSS/DAMAGES**

- While Avianto does feature emergency water tanks and a full backup generator installation, we shall not be held liable for interruptions of services (water, electricity, sanitary services).
- Whilst every precaution will be taken to ensure the safeguarding of your belongings, Avianto will not be liable for loss or damage to any property whatsoever.
- Should the Avianto building, surrounding gardens, equipment be damaged by the client or clients' suppliers during the set-up, event or break down operations of the function, the client shall be held responsible and will be billed accordingly.
- Avianto, its employees or any person employed at any wedding will not be held liable for any loss or injury to persons, due to negligence or any other cause whatsoever.
- Avianto reserves the right to cancel any booking forthwith and without liability on its part in the event of any damage to, or destruction of the venue by fire, shortage of labour, strikes, industrial unrest, or any other cause beyond the control of Avianto, which shall prevent it from performing its obligations. In these circumstances every effort will be made to find an alternative venue.
- Avianto will not be held liable for any sickness or death caused by food prepared by the Caterer.

We would like to point out that Avianto welcomes Outside Caterers and the above mentioned Terms and Conditions are implemented to ensure that the Functions are run in an orderly and professional manner therefore offering the client the best overall experience.